



Holm Early Learning and Childcare

Nursery direct line: 01463 251 921

Newsletter – June 2018



Absence line: 01463 251 920

We would like to extend a warm welcome to all of our Holm Early Learning and Childcare parents. We look forward to working with you while your child is in our setting.

Dropping off and picking up

As we are working with a Flexible Model of Nursery hours between 8am and 5.45pm the setup of the day is slightly different to previous years. When your child is dropped off at nursery they will have a base room that they go into, after circle time they will then be able to flow between the 2 rooms and the outdoor space. You will be notified of your base room when you arrive on your child's first day.

Please ensure you complete the drop off/pick up sheet every day in order that we have a clear understanding of who is collecting your child from nursery. We will display this in the cloakroom for you to put down the name of the person next to your child's name. If the person changes throughout the course of the day you **must** phone the nursery on **01463 251 921** and let us know. Thank you for your co-operation with this matter.

Clothing

Please make sure your child has suitable clothing every day for outdoor and indoor learning. Please also provide a spare change of clothing for your child as at times there can be spillage during learning sessions with water, sand, outdoor play etc. We would recommend that you don't dress your child in brand new clothes to come to Nursery, as when learning the children can get a little bit messy.

Lunches

When your child arrives in the morning, if they are staying for lunch, they will be asked to make their lunch choice by putting their name on the orange or blue board. The children will leave the nursery building at 12pm and will be accompanied to the canteen with Early Years Practitioners. We will make a note of what the children have eaten so you can ask when they are picked up. All children will receive a snack during their nursery hours.

Information

At enrolment you were given paperwork to fill in, if you haven't done so or need a new pack you will be given them at the start of the session. Please can you ensure that 'All about Me' booklets, medical forms and permission documents are returned to Nursery as soon as possible.

Sickness

If your child is sick or has had diarrhoea please make sure they don't return to Nursery until 48 hours after the last episode. This prevents the spread of germs to other children and staff. If your child will be absent please contact the Nursery team on **01463 251921** or contact the school absent line and leave a message on **01463 251920**



Staff Information



		
Mrs Craig - EYP	Mrs Bain -EYP	Mrs Carey –EYP
		
Mrs Christie - EYP	Miss Morrison -EYP	Mrs Wojtunik- DHT
		
Mrs Morrison – EYP	Mrs Webb – DHT	Mrs Matheson - HT

We also have 3 Early Years Practitioners position to fill before we begin in August.

Depute Head Teacher with responsibility for Nursery – Mrs Janine Webb covering Mrs Sarah Wojtunik whilst on maternity leave.

Early Years Support Officer – Mrs Ruth MacLean

We look forward to working alongside you all next year.